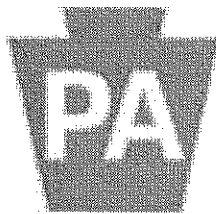


Job Posting

Main Menu | View Job Postings | Search for Opportunities
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DEPARTMENT OF PUBLIC WELFARE

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[<<< BACK](#)

Department: 21
Organization: 211741

- Public Welfare
- Pw Div Of Fclts And Prop Mgmt
- Civil Engineer Consultant General

Job Code/Title: 111616

Position Number: 167638

Announcement Number: BAS-110323

County: Dauphin

Work Location: Department of Public Welfare
Bureau of Administrative Services
Division of Facilities & Property Management
1st Floor, Bertolino Building
1401 North 7th Street
Harrisburg PA 17102-1110

Type of Job: Civil Service

Union: No Union Representation (Not subject to provisions of a union agreement.)

Bargaining Unit: B3

Seniority Unit:

Type Position: Permanent / Full Time

Salary Range: \$57,643 - \$87,483

Pay Schedule / Range: MA / MA09

Posting Length: 15 days

Posting Dates: 5/19/2011 - 6/3/2011

Contact Number: (717)787-5068

Information: Work Hours: 8:30 AM to 5:00 PM

Shift Work: No

Overtime: As needed

Travel: As needed

Description of Duties for position number 167638.

Description of Duties: **THIS POSITION IS BEING POSTED STATEWIDE PENDING HIRING FREEZE EXEMPTION APPROVAL**

This position is located in the Engineering Section of the Division of Facilities and Property Management and is responsible for providing civil engineer work. This position is required to perform advanced professional and consultative civil engineering work. Develops solutions to design or construction problems which require advanced or innovative application of civil engineering principles.

- Essential Functions:**
1. Solve problems using engineering mathematics
 2. Apply techniques of cost estimating
 3. Prepare tech. reports on field visits
 4. Interpret and apply all codes & stds.
 5. Design & specify civil eng. projects
 6. Review & follow up DGS projects
 7. Read, write, communicate in English
 8. Maintain good customer relations
 9. Apply principles of surveying
 10. Apply principles of civil engineering
 11. Business related travel throughout the State as needed.

Last Date Job Applications Will Be Accepted: **Friday, June 3, 2011**

THIS IS A MANAGEMENT POSITION

Recruitment Method(s):

Applicants must meet one (or more) of the following methods(s) to be considered for this vacancy:

- Promotion Without Examination
- Transfer
- Reassignment
- Voluntary Demotion
- Reinstatement

Eligibility - all candidates

1. Meet the minimum experience and training required for the job: **MINIMUM EXPERIENCE AND TRAINING:** Four years of professional civil engineering experience which includes three years in the appropriate specialty.

NECESSARY SPECIAL REQUIREMENT: Possession of a valid Professional Engineer license issued by the Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists.

CONDITION OF EMPLOYMENT: Certain positions will require possession of a valid driver's license.

2. Be a resident of Pennsylvania.
3. Be eligible for selection in accordance with Civil Service rules.

Eligibility - Competitive Promotion Without Examination Only

CLASS RESTRICTIONS

1. Have held regular civil service status in one of the following classifications:
 - Senior Civil Engineer Bridges

- o Senior Civil Engineer General
- o Senior Civil Engineer Hydraulic
- o Senior Civil Engineer Supervisor Hydraulic
- o Senior Civil Engineer Structural
- o Senior Civil Engineer Supervisor Structural
- o Senior Civil Engineer Supervisor Transportation
- o Senior Civil Engineer Supervisor General
- o Senior Civil Engineer Transportation
- o Senior Civil Engineer Supervisor Bridges

Selection Criteria

2. Minimum experience and training required for the job.
3. Meritorious service; defined as (a) the absence of any discipline above the level of written reprimand during the 12 months preceding the closing date of the posting, and (b) the last due overall regular or probationary performance evaluation was higher than unsatisfactory or fails to meet standards.
4. Seniority, defined as a minimum of one year(s) in the next lower class(es) by the posting closing date of 6/3/2011.

Application Instructions

5. Interested qualified applicants **must** submit all requested materials as specified in the "How To Apply Section". **Failure to comply with the above application requirements will eliminate you from consideration for this position.** Send completed application materials to the address listed in "How To Apply" section.
6. Additional information may be obtained by calling: (717)787-5068

This section is issued for compliance with Management Directive 580.19, Promotion in the Classified Service without Examination.

How to apply - all candidates:

The following materials must be mailed and postmarked on or before **Friday, June 3, 2011**:

1. Completed Civil Service Application (0.40 MB)
2. Most Recent Employee Performance Review
3. Printed Bid Form
4. A copy of a valid Professional Engineer license issued by the Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists.

If interested in applying by mail, please send above specified materials to:

**Department of Public Welfare
Bureau of Human Resources
Division of Human Resource Services
Classification and Placement Section
Room 106, Health & Welfare Building
P.O. Box 2675
Harrisburg, PA 17105-2675**

[<<< BACK](#)

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[Main Menu](#) | [View Job Postings](#) | [Search for Opportunities](#)
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